



# NEVADA GUIDANCE FOR SAFE GATHERINGS

Celebrations, Ceremonies, and Events

*Updated March 12, 2021*



## Foreword:

In order to minimize the risk of contracting and spreading the virus, minimum strict adherence to safety and infection prevention measures must be followed. All event venues, gathering organizers, hosts and individuals throughout the State must be fully compliant to ensure a successful next step in our reopening. All gatherings, regardless of size, must certify that they will comply with all mitigation measures outlined in the guidance below. The infection prevention measures outlined in this guidance are most effective when applied together. Our ability to mitigate the transmission of COVID-19 solely depends on the ability of each business and event organizer to ensure the implementation of these measures, in addition to the sincere commitment and willingness of all employees and individuals to properly comply with and consistently adhere to them in order to protect themselves, their families and communities.

### IMPORTANT:

*Large in person gatherings can present risk for increasing the spread of COVID 19 if social distancing, face covering requirements, and other mitigation guidance is not followed. All organizations, individuals and families, and event planners are encouraged to provide remote events and gatherings as an alternative to hosting in person gatherings.*

**MASKS AND FACE COVERINGS:** Since June 24, 2020, individuals in Nevada have been [required to wear a face covering](#) when they are out in public, per Emergency Directive 024. The Directive includes exemptions for children under a certain age and individuals who are unable to wear or tolerate a face covering due to medical or mental health conditions or other reasons. There are also situations in which a face covering may be temporarily removed, such as when actively eating or drinking, provided that social distancing is maintained between members of different parties. Businesses and venues may choose to have more protective requirements than those in the Directive under certain circumstances.

### **BASELINE STANDARD FOR GATHERINGS & EVENTS:**

Limited to no more than **250 individuals or 50 percent of fire code capacity, whichever is less**, under strict social distancing requirements.

### **250+ PERSON GATHERINGS & EVENTS** *(updated via Directive 041—effective March 15):*

If a gathering space or venue wants to host *more than* 250 individuals for an event, (live entertainment show, gathering, convention, conference, trade show, etc.), it may have **up to 50 percent of fire code capacity**, so long as the event organizer completes and submits a [Large Gathering COVID-19 Preparedness & Safety Plan Certification Form](#) ("Large Gathering Certification").

- *The number of workers at a venue does not need to be included when considering occupant capacity for the purposes of this guidance. Staff are required to ensure the successful implementation of these guidelines and the safety of participants. Therefore, staff do not contribute to the capacity limit. All staff must adhere to all social distancing measures and guidance outlined in this document and any other guidance document specific to their employment.*

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## LARGE GATHERING COVID-19 PREPAREDNESS & SAFETY PLAN CERTIFICATION SUBMISSION AND APPROVAL PROCESS & TIMELINE

	STATEWIDE STANDARDS AS OF MARCH 15 (UPDATED per DIRECTIVE 041)	MAY 1
CAPACITY	<p>Limited to <b>no more than 250 individuals or 50 percent of fire code</b> capacity, whichever is less, under strict social distancing requirements.</p> <p>---</p> <p><b>UPDATE PER DIRECTIVE 041 effective March 15, 2021:</b></p> <p>If a gathering space or venue wants to host more than 250 individuals for an event, (live entertainment show, convention, trade show, etc.) it may have <b>up to 50 percent of fire code capacity</b>, so long as a Large Gathering Plan Certification Form is submitted and approved.</p>	<p><b>Transition to Local Authority*</b></p>
LARGE GATHERING PLANS	<p><b>Large Gathering Plans (250+) Submitted PRIOR to May 1 for:</b></p> <ul style="list-style-type: none"> <li><b>Events taking place prior to May 1:</b> Large Gathering Plan Certification Forms may be submitted to the Nevada Department of Business &amp; Industry (B&amp;I) who will work in consultation with state public health officials and other applicable state agencies to review and potentially approve gatherings above 250 individuals, up to 50 percent.</li> <li><b>Events taking place May 1 – June 30 (after potential transition to Local Authority):</b> Large Gathering Plan Certification Forms may be submitted through April 30 (or through whenever authority transitions to a county) to the Nevada Department of Business &amp; Industry (B&amp;I) who will work in consultation with state public health officials and other applicable state agencies to review and potentially approve gatherings above 250 individuals, up to 50 percent capacity.</li> </ul>	<p><b>Transition to Local Authority*</b></p> <p><b>Applications Submitted after Transition to Local Authority:</b></p> <p>Large Gathering approval process will be determined by county authorities in accordance with its Local Mitigation and Enforcement Plan.</p>
FACE COVERINGS	<p><b>STATEWIDE MASK MANDATE WILL REMAIN IN EFFECT</b></p>	

\*Statewide directives that will remain in place to mitigate the spread will include, but not be limited to: face covering mandate and social distancing safety protocols.

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**LARGE GATHERING PLAN CERTIFICATION PROCESS:** Those who plan to host a gathering, event, performance, convention, conference, trade show, or other congregation of people for more than 250 individuals before June 30, 2021 must submit a [Large Gathering Venue COVID-19 Preparedness & Safety Plan Certification Form](#) ("Large Gathering Plan Certification") to the Nevada Department of Business & Industry (B&I). Large Gatherings (more than 250 people, up to 50 percent capacity) can only take place upon receiving approval by B&I. These venues will be capped at 50 percent of the total fire code capacity and must follow social distancing requirements and be able to adhere to all mitigation protocols.

**APPROVAL PROCESS:** Large gatherings will not be allowed without approval of a Large Gathering Plan Certification Form. Every Large Gathering Plan Certification Form must be submitted to the Nevada Department of Business & Industry (B&I) for review and potential approval. B&I may work in consultation with state public health officials and other applicable state agencies to review submitted certification forms.

- County, city and municipality local government authorities may not approve a Large Gathering Plan taking place prior to May 1, 2021.
- The State may review and approve large gatherings plans up until April 30, 2021 (*or through whenever authority transitions to a county*) for events and gatherings that are planned to take place between May 1 and June 30.
- In order to provide consistency and certainty for those currently planning large events and gatherings between May 1 and June 30, organizers will be able to operate under either the state or county mitigation measures and capacity limits, whichever is *less* restrictive. For example, if a county decides to increase capacity for gatherings and events after the transition to local authority, the organizer may work with the county after the transition occurs to hold the event at the higher capacity limit. Similarly, if the county decides to decrease capacity for gatherings and events, the organizer will be allowed to host their event at the state-approved capacity level.

## LARGE GATHERING PLAN CERTIFICATION SAFETY GUIDE: Requirements & Recommendations

The health and safety of Nevada's workers, residents, and visitors remains the top priority. By completing this [Large Gathering Venue COVID-19 Preparedness & Safety Plan Certification Form](#) ("Large Gathering Certification"), event organizers and venues are **certifying under penalty of perjury** that their event, gathering, meeting, convention or tradeshow will adhere to all required health protocols and provide for the safest environment possible.

This Large Gathering Certification will help event sponsors prepare for a successful event and certify to the State of Nevada that their event-specific operational plan is safe for staff and attendees.

All Large Gathering Certifications must be submitted to Nevada Department of Business and Industry (B&I). **Failure to complete all requested information and certify that all required mitigation measures will be followed may result in the event being delayed, disapproved or closed.** Upon receipt of a Large Gathering Certification Form, B&I will consult with the appropriate state agencies, regulatory boards and commissions, and state health officials as necessary for review and approval of the proposed large gathering. The approved

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certification will be filed with the appropriate local jurisdiction. **Local jurisdictions will have the primary responsibility for enforcing compliance with the requirements outlined in this guidance and in the certification form.**

A venue or other facility may adopt additional safety measures that extend beyond the requirements below. Under each section in the guide below, recommendations for additional mitigation measures are provided.

**It is the responsibility of the event organizer to obtain any permits required by the local jurisdiction.**

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Below is a **Large Gathering Certification Safety Guide** for event organizers, which outlines requirements and recommendations for hosting safe large gatherings and what will be expected when they complete the required [Large Gathering Plan Certification Form](#):

## **GENERAL EVENT & VENUE INFORMATION:**

Each event organizer will have to provide contact information such as:

- Event Venue Name
- Event Venue Address
- Event Coordinator Name(s), Organization, Email and Phone Number

Additionally, event organizers will have to provide the following when the Certification Form is completed:

- Is this a single event or recurring?
- Is this event being held at a gaming property (on the premises of a gaming licensee)?
- Is this event being hosted or organized by, or being held on property operated by, a public, private, or charter school?
- Is this event regulated by the Nevada Athletic Commission?
- Is the event indoors or outdoors?

**\*\*\*YOUTH & ADULT SPORTS:** Youth and Adult Sports COVID-19 Preparedness & Safety Plan ("Sports Safety Plan") will continue to follow the existing plan submission and approval process outlined in the [Youth and Adult Sports Safety Guidance](#).

## **VENUE CAPACITY:**

*Event organizers will have to provide the following when the Certification Form is completed. For the purposes of determining occupant capacity based on Emergency Directives and this guidance, event staff and event hosts will NOT be counted toward gathering capacity limits.*

- Size of the venue in square feet
- Fire code occupancy capacity
- Total number of attendees over the course of the event
- Maximum number of attendees in an individual space at any one time (*events could span multiple areas / rooms / venues*)

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All floor plans and event set ups should be structured to maximize physical distancing within the prescribed capacity limits in this document.

## **REQUIREMENTS:**

- Capacity will not exceed 50 percent of the fire code capacity of the venue.
- You will have staff monitoring and enforcing capacity restrictions.
- For seated events, tickets for adjacent seating will only be purchased for parties of no more than 6 individuals (“Pods”).
- Signage will be posted at gathering venue entrances outlining established protocols and instructions for individuals informing event attendees of:
  - Capacity limits (see above);
  - Prohibitions on entering a gathering if they are experiencing symptoms;
  - Hygiene and social distancing rules and protocols; and

## **ADDITIONAL SAFETY CONSIDERATIONS & RECOMMENDATIONS:**

- Consider utilizing signage with easy to interpret graphics in commonly used languages reminding everyone to maintain 6 feet of distance, wear masks, wash hands, etc.
- Removing or closing games or activities that require or encourage congregating, sharing materials, or that involve high-touch surfaces. This includes things like board or recreational games, bouncy houses, ball pits, or amusement booths or rides at fairs.
- To the extent possible, close or limit the use of high-touch surfaces, including equipment, products, exhibits, or other fixtures or items touched by attendees while in a venue.

## **SOCIAL DISTANCING:**

Event organizers will have to provide information on how they will ensure staff, attendees, vendors, and performers remain socially distanced during the event.

## **REQUIREMENTS:**

- Ensure adequate distance is established between checkpoints (e.g., ticketing, security, medical) as to ensure proper social distancing between individuals and minimize congestion of individuals waiting to enter the venue.
- For seated events, assign ushers, monitors, and/or security personal to maintain orderly seating and unseating to maintain social distancing and minimize congestion. Do not allow lines or crowds to form near the restrooms without maintaining a distance of at least 6 feet from other individuals. Post signs or markers to help individuals maintain the appropriate social distance of at least 6 feet.
- For seated events, ensure seats are reserved, assigned, and marked to provide for proper social distancing and separation between Pods.

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- For seated events, there MUST be a minimum of 6 feet around and between each Pod, creating staggered seating to ensure individuals are not seated directly next to, in front of, or behind other individuals or Pods.
- Instruct individuals to remain seated whenever possible.

## ADDITIONAL SAFETY CONSIDERATIONS & RECOMMENDATIONS:

- For venues with multiple event-times, stagger event times to minimize individuals from different events arriving simultaneously and congregating with one another.
- Schedule arrival times for longer than their typical duration to minimize the congregation of individuals waiting. Establish staggered admission-times, entry-times and durations to minimize overlap and congregating of individuals at checkpoints (e.g., access points, security checkpoints, admission areas, concession areas).
- Prescheduling individually assigned arrival times (e.g., seating furthest from entrances permitted to enter earlier) is strongly recommended.
- Provide and assign "drop off" areas to allow for individuals within the same party (Pod) to be dropped off at their designated entrance to the venue to minimize the number of individuals walking through parking ramps, parking areas, sidewalks, and walk-ways.
- Enhance security protocols for entry to allow for more efficient security-checks of individuals, minimize face-to-face interaction between security personnel and individuals, and minimize wait-times (e.g., metal-detectors, scanners, transparent baggies for personal items, etc.)
- When groups of individuals are leaving a single venue, unseat individuals in an orderly fashion, starting with those closest to the exit and ending with those farthest from the exit.
- Provide for additional exits and allow for individuals to exit the venue through the closest available exit rather than a limited number of exits that create congestion and interfere with social distancing.
- Each individual area should maintain separate entrances and exits to avoid spaces being shared. If separate entrances and exits cannot be achieved for each individual area, a venue should stagger the entrance and exit times for individuals to avoid congregation, congestion, or bottlenecking that does not allow for proper social distancing.
- Utilize multiple points of entry and exit when possible to prevent congestion and maintain physical distancing.
- Delineate seating areas by limiting chairs, marking or taping seating or tabletop areas, or using identifiable seat assignments.
- Keep aisle-seats and margins open as to ensure proper social distancing for seated individuals from individuals and workers walking up and down aisles.

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## FACE COVERINGS & PERSONAL PROTECTIVE EQUIPMENT (PPE):

Event organizers will have to provide information on how they will ensure face covering requirements are met during their event.

### **REQUIREMENTS:**

- Ensure compliance with the face covering requirement for attendees, vendors and performers.
  - *All attendees are required to wear a face covering unless they have an exemption outlined in Emergency Directive 024.*
- Ensure all employees and volunteers are wearing face coverings.
- Post signage and frequent reminders of face covering requirements for employees, attendees, vendors and performers.
- Assign ushers, monitors, and/or security personnel to monitor social distancing and face coverings.
- Establish a protocol for accommodating attendees who cannot wear a face covering due to an exemption in Emergency Directive 024.
- Ensure face coverings and sufficient PPE will be provided for all staff at no charge, as required by federal law.

## HEALTH SCREENINGS:

### **REQUIREMENTS:**

- Health screenings must be performed for every individual, employee or performer prior to admittance to the event. Event Organizers will have to identify how health screenings will be performed prior to admittance:
  - *Prior to the start of the gathering, email or text a COVID-19 health screening survey in advance of the event*
  - *COVID-19 health screening-survey questions upon arrival and check-in*
  - *Contactless temperature checks upon arrival and check-in provided congestion at entry can be avoided?*
  - *COVID-19 health screening-survey questions at exits following conclusion of the event*
- Decline to allow admittance to any individual if they have a confirmed temperature of 100.4° Fahrenheit, or if there is any suspicion that they are sick or symptomatic, or if they say "yes" to any of the COVID-19 screening-survey questions.
  - *Individual should be advised to leave the business or gathering. If the individual is a member of a party or group ("Pod") at the venue, the entire group must also be declined admittance.*
- Designation of a medical professional who must always be located on-site (EMT, nurse, physician).
- Event organizers will have to identify their plan on what will be done if someone becomes ill with COVID-like symptoms on-site during the event.



## ADDITIONAL SAFETY CONSIDERATIONS & RECOMMENDATIONS:

- For outdoor events, create barriers and directional signage to ensure attendees go to the same entry point for health screening.
- COVID-19 testing for staff, performers, and attendees prior to event.
  - Suggestions include rapid testing prior to event or proof of negative PCR test 48-72 hours prior to the event.
  - Any testing and contact tracing protocols are encouraged and should be developed with the appropriate Local Health Authority
- If COVID-19 testing will be implemented for your event, please explain protocol

## REGISTRATION / CHECK-IN:

Event organizers will have to provide information on how they will implement a registration and/or check-in process prior to the event that maintains social distancing.

## REQUIREMENTS:

- Designate a **primary contact** for the event that will be responsible for collecting and retaining contact information for all attendees for 60 days following the gathering or event to assist the local health authority with **contact tracing** should there be a positive case identified from the gathering or event
- Describe any additional Contact Tracing protocols you will implement at your gathering [OPEN BOX]
- Create a queue at entrances that ensures a minimum of 6 feet of physical distancing between individuals and pace entry to prevent congestion.

## ADDITIONAL SAFETY CONSIDERATIONS & RECOMMENDATIONS:

- Collect contact information for guests or individuals through ticket sales, reservations, RSVPs, or having sign-in sheets. Include times of arrival and departure, to help with potential exposure notification.
- The State of Nevada recommends COVID Trace Nevada app for our residents and visitors.
- Provide generous and flexible cancellation policies so that if guests start experiencing symptoms, they can cancel.
- Establish a process for providing refunds for individuals who are not able to attend due to considerations related to COVID-19.
- Use pre-registration whenever possible to avoid crowding and queues of attendees waiting to enter or register.

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## **SANITATION:**

Event organizers will have to provide information on how they will ensure sufficient and proper sanitation and disinfection at their event.

## **REQUIREMENTS:**

- The venue will have sufficient sanitizers and/or disinfectants from the EPA "N" List
- Ensure use of cleaning products that are qualified by the United States Environmental Protection Agency (EPA) for use against SARS-CoV-2 ([N List here](#)).
  - *Ensure that the length of time the product is in contact with the surface being sanitized follows manufacturer's instructions (many products require 10 minutes of contact time before the surface is considered sanitized and ready for use).*
- Ensure each piece of equipment (e.g., terminals, carts, touchscreens) is wiped down before and after each use by an individual and dispose of the wipe accordingly.
  - *Examples include seating areas, rental equipment, vending-machines, automated teller machines ("ATMs"), touchscreens, and protective equipment.*
- Ensure high touch surfaces (e.g., seats, armrests, cup holders, tables, door handles, ticketing kiosks, touch screens) are being disinfected during timed intervals and between venues and events.
- Post clear signs notifying individuals and employees of hygiene and sanitation expectations, including not entering if they or anyone in their household is experiencing any symptoms of illness.
- Block off stalls and urinals with proper signage to support 6 feet between individuals.
  - *This may require reduced bathroom capacity or even only one person in a bathroom at a time.*
- Limit the number of individuals who occupy the restroom at one time to allow for social distancing.
- Venues MUST ensure that open restrooms are:
  - *Operational with functional toilets.*
  - [Cleaned and disinfected](#) regularly, particularly high-touch surfaces such as faucets, toilets, stall doors, doorknobs, countertops, diaper changing tables, and light switches.
  - *Adequately stocked with supplies for handwashing, including soap and water or hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, and no-touch trash cans.*
- If you are providing portable toilets, also provide portable handwashing stations and ensure that they remain stocked throughout the duration of the event.
- Ensure ventilation at the venue must be operating properly. [See CDC Guidance](#).

## **ADDITIONAL SAFETY CONSIDERATIONS & RECOMMENDATIONS:**

- Install touchless hand sanitizing stations at entrances and in high-traffic areas.
- Increase cleaning and disinfection protocols and track with publicly posted cleaning logs.
- Avoid shared community materials, sign-in sheets, and writing utensils.

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- Ensure instrumentation, products, samples, and props are sanitized prior to use and in between handling by workers and individuals.
- Assign staff to monitor number of individuals in a restroom at one time to prevent congestion.
- Increase circulation of outdoor air as much as possible, for example, by opening windows and doors.
  - *Do not open windows and doors if doing so poses a safety or health risk to staff or individuals (e.g., risk of falling or triggering asthma symptoms).*
- Close attention should be paid to ensuring appropriate HVAC settings to ensure outside fresh air flow and routine air exchanges are achieved on a regular basis. Air filter replacements and HVAC system cleaning should be increased.

## **EMPLOYEE / STAFF TRAINING & ENFORCEMENT:**

In order to ensure a safe event, event organizers will be required to train their employees and volunteers on protocols and best practices and will have to answer questions in the Certification Form on how to handle situations in a safe manner.

### **REQUIREMENTS:**

- Staff will be trained on cleaning, sanitizing, and disinfecting.
- Staff will be trained on proper face covering and PPE use and enforcement.
- Staff will be trained on all social distancing requirements and protocols.

## **FOOD, BEVERAGE & CONCESSIONS:**

If event organizers plan to have food, beverage or concessions at their event or gathering, they will have to certify they will follow all requirements below when completing the certification form.

### **REQUIREMENTS:**

- Ensure multiple ticket-counters, merchandise-counters, concession-counters, and drink-dispensers are separated to allow individuals to socially distance from one-another or, if not feasible, installation of partitions or barriers in between counters or dispensers to separate individuals from one-another.
- Walk-up bars will only be utilized if employees and individuals maintain 6 feet of social distancing. Congregation around a walk-up bar is prohibited.
- Remove or block off seating in concession areas and common areas to ensure social distancing. Individuals must take concessions back to assigned seating areas.
- Clearly mark floor and ground to delineate 6 foot spacing for individuals in lines, and mark how foot traffic should move. Clearly mark closed tables not available for seating customers.
- Clearly designate food or concession pick-up waiting areas with markers for proper distancing between parties.
- Provide hand sanitizer near concession and food stands.

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## ADDITIONAL SAFETY CONSIDERATIONS & RECOMMENDATIONS:

- Consider delivering concessions directly to designated seating areas and Pod-assignments, as opposed to providing concessions at concession stands.
- Tableside drink service is highly encouraged and preferred.
- If a walk-up bar is utilized, consider a Plexiglas, plastic, or other partition be used to separate bartenders from patrons.
- Limit menu items to those items which can be readily retrieved and/or quickly prepared to minimize congestion, lingering, and waiting.
  - Consider "pre- assembled" order-groupings or orders to simplify ordering and minimize ordering and wait-times.
- Disallow refills of popcorn, drinks, and other items using the same container – a new container should be provided.
- Provide contactless payment options whenever possible.
  - Consider using app-based ordering to minimize individuals having to linger and congregate in concession and merchandise areas.
- Provide additional trash-receptacles to ensure and encourage trash is disposed quickly. Relocate trash receptacles to minimize individuals having to travel longer distances and through areas of congestion (e.g., providing trash receptacles inside of the theater rather than in the hallway outside of the individual theater). Ensure that trash-receptacles are emptied regularly.
- Disinfect any shared objects such as check presenters, laminated menus (if used), and point-of-sale machines thoroughly between uses.

## LIVE ENTERTAINMENT AT GATHERINGS:

Live entertainment, including live music, performances, competitions, and sporting events, etc. is allowed at gatherings, provided social distancing is maintained and all protocols are followed. Below is a summary of guidance for gatherings that include live entertainment.

If event organizers plan to have live entertainment at their event or gathering, they will have to certify they will follow all requirements below when completing the certification form.

## REQUIREMENTS:

- Performers will have a dedicated space within a venue while performing.
- All performers and entertainers will wear a face covering. The following exemptions for certain circumstances may apply:
  - **Vocal performers** may temporarily remove face coverings during performances in businesses, public spaces, and theaters when a face covering cannot be worn due to the nature of the performance, as long as social distancing is always maintained. Face shields should be considered as an alternative in these situations. Vocal performers include performers who rely on the ability to communicate verbally with their audience and the ability of their audience to interpret such verbal communication, including but not limited to singers, comedians, magicians, etc.

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- **Musicians playing a musical instrument**, such as a woodwind or brass instrument, may remove their face covering during an indoor practice or performance if the face covering cannot be used while playing the musical instrument, provided that social distancing is always maintained.
- **Conductors and musicians that are not playing** woodwind or brass instruments are required to wear a face covering at all times.
- Musicians who play instruments with spit valves should use absorbent pads to empty the valves.
- Seating and spacing modifications must be adopted to allow for the minimum required distances between the audience and the performer(s), competitor(s) or entertainer(s) on the stage, field, etc. (updated March 5, 2021 in Directive 040)
  - **6 feet** must be maintained between the artist(s) or performance area (e.g., stage, court, field), and the audience **ONLY IF** the performers wear a mask or face covering at all times throughout the performance; or
  - **12 feet** must be maintained between the artist(s) or performance area (e.g., stage, court, field) and the audience when the performers are unmasked or when they temporarily or intermittently remove their masks or face coverings during performances.
- Performers on-stage will maximize physical spacing between one another, to the extent practicable.
  - If spacing is not possible, in some situations it may be suitable to install barriers to minimize transmission of aerosolized particles.
- Health screenings will be provided for all entertainment/performance participants.
  - Participants (e.g., players, performers, actors, competitors, entertainers, etc.) in events should have their temperature taken using a contactless method. If contactless temperature screenings are not possible, venues/gathering hosts **MUST** ensure all entertainment participants respond to COVID-19 screening-survey questions upon arrival and check-in and verify that they have read the screening-survey and can respond "no" to all questions. [See "NV COVID-19 Health Screening Guide"](#)
- [Disinfect](#) high touch areas and equipment such as microphones, instruments, and props between uses.
- You will not allow Karaoke singing and open microphone events involving performances by individuals and visitors.
- If the event includes a meet and greet (backstage passes and after-show guests are granted access), groups of individuals must be limited to small groups of no more than 6, and pathways and protocols must be preestablished to maintain social distancing between all individuals.

## ADDITIONAL SAFETY CONSIDERATIONS & RECOMMENDATIONS:

- Consider installing a barrier or partition between the performance area and audience or other areas where appropriate.
- Whenever possible, provide individual microphones for multiple speakers. If a microphone must be shared, clean between speakers or leave it untouched on a stand.
- Limit the number of speakers and make arrangements to maintain distance from others.
- Avoid performance-related demonstrations, exercises, and activities that involve interaction between workers and individuals that conflict with social-distancing practices.

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- Extend intermission-times to reduce congestion in exits, corridors, restrooms, and concession areas.
- Give preference to outdoor rehearsals and performances.
- Consider limiting rehearsal times to 30 minutes or less to reduce the quantity and spread of aerosol among the individuals involved.
- If possible, during a live performance, performers should stop for approximately 5 minutes after each 30-minute segment to allow aerosolized particles to disperse.

## ***“Ambient” or “Background” music is exempted from the “Live Entertainment” guidance***

- *For the purposes of this guidance, “ambient” or “background” music is music used to create or enhance a mood or atmosphere that is incidental to the primary activity or location. It is intended to be an unobtrusive accompaniment to the main activity, such as dining at a restaurant or walking through a venue.*

Example 1:            *A pianist playing music in the reception area of a hotel while guests check-in.*

Example 2:            *A singer performing at a restaurant while people dine.*

## **BOOTHS OR VENDORS AT EVENTS / GATHERINGS:**

If event organizers plan to have booths or vendors at their event or gathering, they will have to certify they will follow all requirements below when completing the certification form.

### **REQUIREMENTS:**

- Allow spacing for vendor load-in and load-out such that vendors and staff can maintain a distance of at least 6 feet from each other.
- Create a single line of booths instead of double rows. If this is not possible, create a thoroughfare between the two sides with enough space to allow for a single file, one-way path down the middle.
- Create one-way traffic flow through the booths to prevent crowding or mingling.

### **ADDITIONAL SAFETY CONSIDERATIONS & RECOMMENDATIONS:**

- Giveaway items, business cards, show bags and brochures are not recommended.
- In lieu of handouts and business cards, shows are encouraged to incorporate “touchless” scanning technology that allows Exhibitors to scan attendee badges to provide more information digitally.
- Consider metering of individuals to limit congregation of crowds.
- Booth construction procedures should be addressed to maintain proper physical distancing.
- Use transparent barriers in booth design by all exhibitor and, where appropriate, other service elements such as conference registration show management offices, general contractor service desks, and marketplace dining.

To fill out a Large Gathering Certification Form, [click here](#).