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GOVERNOR'S WORKFORCE DEVELOPMENT BOARD INDUSTRY SECTOR COUNCILS OVERVIEW AND GUIDELINES

Mission: The mission of the Governor's Workforce Development Board (GWDB) Industry Sector Councils is to convene representatives of Nevada business, education, and labor in order to facilitate data-driven recommendations concerning sector-specific workforce needs and challenges that will help guide State workforce development efforts.

Legal Authority: NRS 232.935 requires the Governor's Workforce Development Board to establish industry sector councils. Governor Sandoval's March 2016 Executive Order 2016-08 required a reorganization of the Sector Councils in order to better align workforce development efforts in the state.

Sector Councils Established:

- Aerospace and Defense
- Natural Resources
- Health Care and Medical Services
- Information Technology
- Manufacturing and Logistics
- Mining and Materials
- Tourism, Gaming and Entertainment
- Construction

Duties and Responsibilities:

- Issue recommendations and insights based upon short- and long-term employment and occupational forecasts. (Executive Order 2016-08)
- Make recommendations concerning the necessary skill and education requirements for in-demand jobs. (Executive Order 2016-08)
- Identify job training opportunities and education programs determined to have the greatest likelihood of success in meeting Nevada's workforce needs via the development of talent pipelines/career pathwaysⁱ. (NRS 232.935)

Meeting Procedures and Expected Outcomes:

- Staff and/or invited presenters will present necessary background material (State Economic Development Plan, Workforce Development efforts, training program overviews, etc.) necessary to provide an appropriate foundation for discussion.
- At each meeting, at least one private sector employer, not represented on the Sector Council, will be invited to discuss his/her workforce-related challenges and issues.
- Staff and/or invited presenters will provide labor market analyses and related information.
- Council members, staff, and/or invited presenters will review and discuss these analyses and offer an assessment of the findings.
- Council members, staff, and/or invited presenters will review and discuss such topics as career pathways, in-demand jobs/skills, etc.,
- The Office of Workforce Innovation will provide recommendations and insights obtained from the Sector Councils to all partners in the workforce development system.
- Workforce development partners should use these recommendations and insights to align funding and guide such efforts as program design, career pathway articulation, and credentialing.
- The Office of Workforce Innovation will regularly assess the manner in which the information and guidance provided by the Sector Councils is utilized.

Organizational Policies and Procedures:

- Sector Council members are appointed by the Governor's Workforce Development Board in consultation with the Office of Workforce Innovation and the Governor's Office.
- Sector Councils will consist of seven members, with at least four members representing private sector businesses. Other members are to be representatives of education, specifically as it relates to workforce training, and organized labor.
- While there are no formal term limits for members, the Office of Workforce Innovation will regularly assess member attendance, participation, and input and, if necessary, propose membership changes to the Governor's Workforce Development Board.
- A chairperson will be elected by Council members.
- Sector Councils will meet at least twice annually.
- On a regular basis, Council members are to be briefed on various administrative items, such as Open Meeting requirements, rules governing the establishment of a quorum, voting procedures, etc.

ⁱ "Career pathway" is defined as an aligned system of industry-recognized academic and technical courses, workplace training programs, support services, and workforce preparation activities that help an individual enter or advance within a given occupation or industry sector. Learners may enter at various points along a pathway; earn indicators of completion which hold labor market value, including but not limited to diplomas, certificates, credentials, and degrees; and obtain employment, job retention, and/or wage gains as a result.