

Governance Committee Workgroup Structure

Proposed work groups:

Data Research Work Group: Executive decision makers from each contributing data agency. Communicate and work with the P-16 to develop the research agenda and prioritize projects.

Data Managers: Representatives from each agency that is directly familiar with the data variables from their agency used in research. The data experts from the agencies would ensure consistent data definitions and make recommendations regarding who should collect data needed for new questions.

Potential Legal Agreements:

The agreements in place for the states reviewed varied based on who houses and maintains the data, how data will be contributed and shared, and responsibilities of the data recipients (partner agencies or other requesters). Some agreements were as short as 2 pages or as long as 33 pages.

Link to MOU and agreement samples from DQC:

<http://dataqualitycampaign.org/resources/topics/28>

Common elements included in these MOU's/ Agreements are:

Purpose/Objectives: The purpose of this agreement is to establish conditions, safeguards and requirements under which NVDOE, NSHE, and DETR agree to exchange information with each other and to ensure the confidentiality and security of all data provided and received under this agreement.

Scope of Work/Objectives: (who will do what) Creation, implementation and management of the data warehouse. Research, program evaluations, policy and decision making.

Safeguards: Policies for confidentiality, security, privacy rights, access.

Costs: Parties will bear their own costs.

Term length: 1-2 years with automatic renewal

Termination Policy: 30 day written notice of any party